

TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION, IOWA[751]

Adopted and Filed

Pursuant to the authority of Iowa Code section 8D.3(3)“b,” the Iowa Telecommunications and Technology Commission hereby amends Chapter 1, “Description of Organization,” Iowa Administrative Code.

The purpose of Chapter 1 is to describe the administrative structure of the Iowa Telecommunications and Technology Commission and the Iowa Communications Network. Item 1 reflects changes made in the advisory committees to the Iowa Telecommunications and Technology Commission pursuant to Iowa Code section 8D.6 and the repeal of Iowa Code section 8D.7 by 2006 Iowa Acts, chapter 1126. Item 2 aligns the rules with changes made in the organizational structure of the Iowa Communications Network.

Notice of Intended Action was published in the Iowa Administrative Bulletin on April 20, 2011, as **ARC 9469B**. No written comments were received. In new paragraph 1.5(2)“b,” the phrase “personnel transitions” was changed to “personnel transactions.”

The Iowa Telecommunications and Technology Commission adopted these amendments on June 15, 2011.

The amendments will become effective on August 17, 2011.

After analysis and review of this rule making, no impact on jobs has been found.

These amendments are intended to implement Iowa Code chapter 8D.

The following amendments are adopted.

ITEM 1. Amend rule 751—1.3(17A,8D) as follows:

751—1.3(17A,8D) Advisory committees.

~~1.—The telemedicine advisory committee performs advisory functions related to the delivery of telemedicine applications.~~

~~2.—The telecommunications advisory committee provides technical expertise to the network.~~

3. The commission may establish or dissolve other committees and advisory groups from time to time as necessary.

ITEM 2. Amend subrule 1.5(2) as follows:

1.5(2) Administrative elements. In order to carry out the functions of the commission, the following divisions ~~and offices~~ have been established:

~~a.—The office of the deputy director is responsible for agency information systems functions, legislative liaison, public information, maintenance of a circuit database, and administrative support to the commission. The office also provides information and education to the public about the commission and the fiberoptic network and maintains the commission’s Web site.~~

~~b.—The office of the chief financial officer is responsible for final review of the financial books and records prepared by the finance division prior to providing them to the commission, asset inventory and management, personnel transactions, and purchasing and contracting activities, as well as coordination with the attorney general’s office for legal counsel.~~

~~c.—The finance division is responsible for maintaining the financial books and records of the commission, accounting, billing, asset inventory and management, personnel transactions, travel vouchers, claims for payments of goods and services, processing cash receipts, purchasing and contracting activities, and facilities.~~

a. The business and governmental services division coordinates the activities between the engineers, individual sites, and authorized users. The division is responsible for providing cost estimates for services; tracking service requests; executing installation services; assisting authorized users in finding the best structure to meet the users’ needs; developing new products and services; maintaining

price tables; and providing customer service and assistance. The division is responsible for providing legislative liaison and public information functions as well as providing administrative support to the commission. The division provides information and education to the public about the commission and the fiberoptic network and maintains the commission's Web site.

b. The finance division is responsible for maintaining the financial books and records of the commission, accounting, billing, asset inventory and management, personnel transactions, travel vouchers, claims for payments of goods and services, processing cash receipts, purchasing, and contracting activities, as well as coordination with the attorney general's office for legal counsel.

d. c. The network operations and engineering division is responsible for provisioning of video services, data/Internet services, and voice services for authorized users. The division is responsible for all operational aspects of the fiberoptic network. The division is also responsible for the technical operation of the fiberoptic network, including research and development, and network systems; agency information systems functions; and maintenance of a circuit database.

~~e. The service delivery division coordinates the activities between the engineers, individual sites, and authorized users. The division is responsible for providing cost estimates for services; tracking service requests; executing installation services; assisting authorized users in finding the best structure to meet the users' needs; developing new products and services; maintaining price tables; and providing customer service and assistance.~~

[Filed 6/15/11, effective 8/17/11]

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EDITOR'S NOTE: For replacement pages for IAC, see IAC Supplement 7/13/11.